

## Enquiry

### Company info

Company .....

Contact  Mr.  Mrs. Name .....

Telephone ..... Fax ..... Email .....

### Enquiry data

Code word / Ref. .... as Quote no. .... as OC/Inv. no. ....

Quantities a.) ..... b.) ..... c.) .....  sets  sheets

Number of parts ..... plus no. of cover sheet(s) .....

Size incl. tabs ..... Hole punching .....

Material  PVC  PP  PriPlak®  Board  Mylar®:  on tabs  on binding edge

Additional info .....

Material colour ..... Material thickness .....

**Tab printing** [Tab width less 5mm = max. print width]

**Screen printing** (on the body) No. of colours: Front ..... Reverse .....

Quote based on:

- normal degree of difficulty
- no overlay, no bleeds
- normal ink consumption

**Litho printing** No. of colours (CMYK): Front ..... Reverse .....

Finishing .....

**Collated**  **Polybagged**  **Banded**

**Miscellaneous / Remarks** .....

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## Quotation

Quote no. .... Contact ..... Date .....

With reference to your above enquiry we quote as follows:

**Article code** .....

**Misc.** .....

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**Quantities** a.) ..... b.) ..... c.) ..... EUR/set

plus cost of artwork (if not supplied by you)

**Delivery time approx** ..... weeks from clarification of order

**Terms of delivery** .....

**Terms of payment** .....

This quotation is subject to confirmation and to our General Terms of Sale.